

Step-by-Step Instructions on Getting Started with a Wikispaces:

Creating an account & Getting Started:

1. Go to wikispaces.com to get started
2. Click on the green button that says, "I'm a Teacher."
3. Click on the green button that says, "Sign up and start your wiki."
4. At this point you will create a username, password and wiki name for your page. You will also choose whether or not you would like your site to be public, protected or private.
5. When choosing what type of wiki you are making, make sure to click on "K-12 Education."
6. Click Join.
7. You will now see a pop up titled "Welcome to Your New Wiki", which will inform you on how to edit your page, invite members, share your wiki and more. Once you have reviewed the information you may choose to close this window.
8. Press the "Edit" button at the top your page to edit your wiki.
9. Click on the Edit button to change anything on the page you are at.
10. You can now change your font, embed media, add links and text into that box for everyone to see.
11. After you are done editing, save your page.
12. You have successfully created your new Wiki! This is just the beginning.

Personalize you Wiki:

1. Go to the left hand side of your Wiki and click on "Manage Wiki."
2. Go to settings- Click on "Look and Feel."
3. You will then have the option to change your themes and colors, Wiki stylesheet or logo.
4. Click on one of the options to get started on personalizing your Wiki page.

Inviting Members to your Wiki:

1. Go to the left hand side of your Wiki and click on the "+" button next to "Members."
2. In the "Send To" box, type in the email addresses for either your students or their parents- a message will be sent to these addresses and they will receive a notification on how to join Wikispaces and become a member of your Wiki.
3. You may also choose to personalize this message being sent by typing in the section titled, "Your Message."
4. After you have completed the above steps, press Send.
5. You have now successfully invited members to your Wiki!